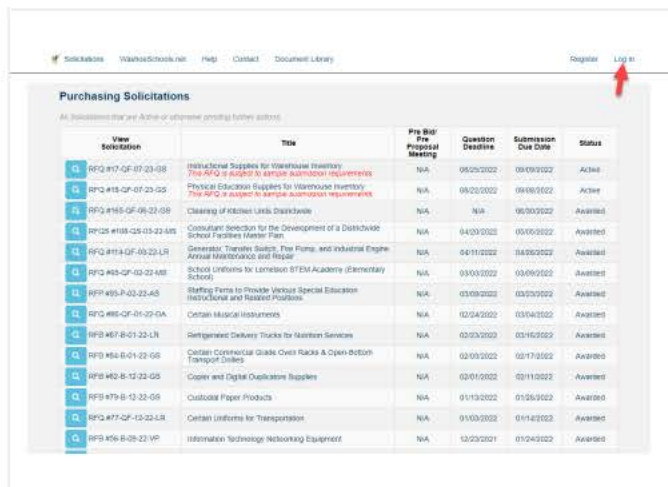


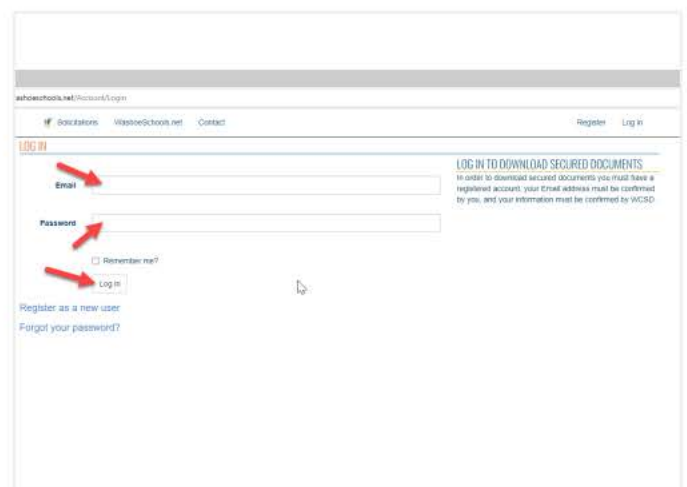
# How to Navigate through a Solicitation



1

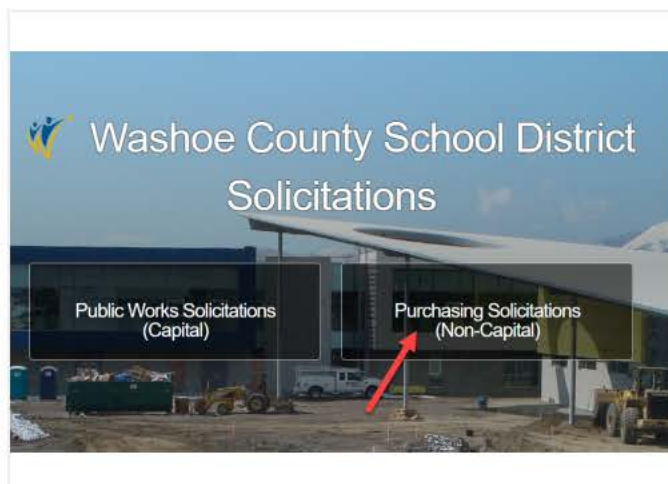
Go to [solicitations.washoeschools.net/purchasing](https://solicitations.washoeschools.net/purchasing)

Click on the Log in button at the top right corner on the Dashboard.



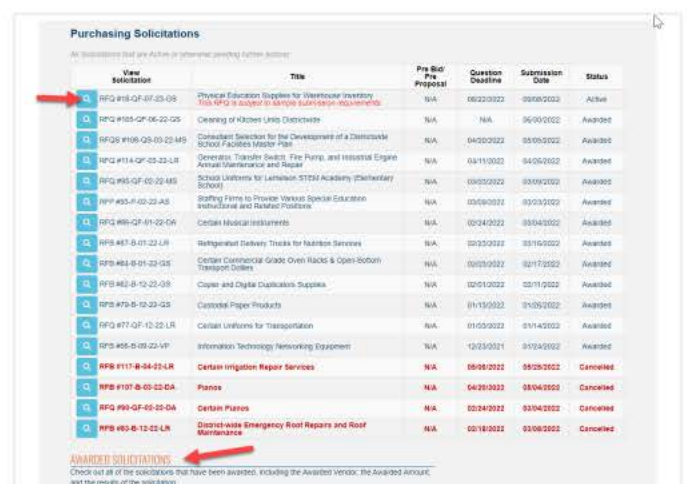
2

Enter your registered Email address and Password, then click the Log in button.



3

Select Purchasing Solicitations (Non-Capital) after logging into the website.



4

The Dashboard provides a quick glance at all solicitations, important due dates, notes, status and a quick link to Awarded Solicitations.

Click the blue magnifying glass beside the solicitation number for detailed information and all documents relevant to the solicitation.

# How to Navigate through a Solicitation

**SOLICITATION: RFP #07-07-23-05**  
**STATUS: ACTIVE**  
**TITLE: PHYSICAL EDUCATION SUPPLIES FOR WAREHOUSE INVENTORY**

**Scope of Work/Services:**  
 Invasive County School District (ICSD) is soliciting for certain Physical Education Supplies for Warehouse Inventory, identified as Exhibit A. PRICE SCHEDULE SPECIFICATION FORM.

EXAMPLES TO BE SUBMITTED NO LATER THAN September 8, 2023 at 10:00 AM (Eastern Time). Refer to Section 10. Samples in the Solicitation Document for details.

SAMPLES ARE TO BE DELIVERED TO:  
 Invasive County School District  
 Attn: John Smith  
 10000 N. 100th St.  
 Suite 100  
 Omaha, Nebraska 68131  
 402.478.1000

**Milestones:**

Advertisement Date:	Fri 08/10/2023 12:00 AM
The Bid/Prop Response Meeting:	-
Question Deadline:	Mon 08/13/2023 04:30 PM
Submission Due Date:	Thu 08/16/2023 10:00 AM

**Secured Documents:**

- 1. Request for Proposal (RFP) - Products - Required Form - Signature Page
- 2. Exhibit A - Price Schedule/Specification Form
- 3. Public Disclosure Form

**Notes:**

ALL REQUIRED FORMS (SEE LIST BELOW SPECIFIC TO THIS SOLICITATION) ARE DUE WITH SUBMISSIONS.

**Questions and Answers:**

Disclaimer: Questions asked after the Question Deadline may not be answered.

**SOLICITATION: RFP #07-07-23-05**  
**STATUS: ACTIVE**  
**TITLE: PHYSICAL EDUCATION SUPPLIES FOR WAREHOUSE INVENTORY**

**Scope of Work/Services:**  
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**Secured Documents:**

- 1. Request for Proposal (RFP) - Products - Required Form - Signature Page
- 2. Exhibit A - Price Schedule/Specification Form
- 3. Public Disclosure Form

**Notes:**

ALL REQUIRED FORMS (SEE LIST BELOW SPECIFIC TO THIS SOLICITATION) ARE DUE WITH SUBMISSIONS.

**Questions and Answers:**

Disclaimer: Questions asked after the Question Deadline may not be answered.

**5** From this window you can find the Solicitation Number, Status, Title, Scope of Work/Services, Solicitation Documents, Important Milestones and Notes.

**6** Secured Documents can be accessed only when you are registered and logged into the website.

All required forms are also available in the Secured Documents section.

**SOLICITATION: RFP #07-07-23-05**  
**STATUS: ACTIVE**  
**TITLE: PHYSICAL EDUCATION SUPPLIES FOR WAREHOUSE INVENTORY**

**Scope of Work/Services:**  
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The Bid/Prop Response Meeting:	-
Question Deadline:	Mon 08/13/2023 04:30 PM
Submission Due Date:	Thu 08/16/2023 10:00 AM

**Secured Documents:**

- 1. Request for Proposal (RFP) - Products - Required Form - Signature Page
- 2. Exhibit A - Price Schedule/Specification Form
- 3. Public Disclosure Form

**Notes:**

ALL REQUIRED FORMS (SEE LIST BELOW SPECIFIC TO THIS SOLICITATION) ARE DUE WITH SUBMISSIONS.

**Questions and Answers:**

Disclaimer: Questions asked after the Question Deadline may not be answered.

**SOLICITATION: RFP #07-07-23-05**  
**STATUS: ACTIVE**  
**TITLE: PHYSICAL EDUCATION SUPPLIES FOR WAREHOUSE INVENTORY**

**Scope of Work/Services:**  
 Invasive County School District (ICSD) is soliciting for certain Physical Education Supplies for Warehouse Inventory, identified as Exhibit A. PRICE SCHEDULE SPECIFICATION FORM.

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Submission Due Date:	Thu 08/16/2023 10:00 AM

**Secured Documents:**

- 1. Request for Proposal (RFP) - Products - Required Form - Signature Page
- 2. Exhibit A - Price Schedule/Specification Form
- 3. Public Disclosure Form

**Notes:**

ALL REQUIRED FORMS (SEE LIST BELOW SPECIFIC TO THIS SOLICITATION) ARE DUE WITH SUBMISSIONS.

**Questions and Answers:**

Disclaimer: Questions asked after the Question Deadline may not be answered.

**7** Questions regarding the solicitation can also be directly submitted on this page.

**8** Click on the "X" at the top right corner to close the window and return to the Dashboard.

For instructions on this feature, please refer to the "How to Ask a Question" tutorial.